

RULES FOR
THE ROBERT CLAIBORNE WILSON AWARD
THE GRAND CHAPTER ROYAL ARCH MASONS IN
VIRGINIA

SEVENTH EDITION – NOVEMBER 2020



Chapter: _____ **Number:** _____

General Instructions

This award is designed to assist High Priests and Chapter Officers in preparation for the coming year, and as a reference during the year. Using the award in this way will make your Chapter healthy and encourage member participation. It is important for Excellent Kings and Scribes to examine these criteria and use them to plan for their year. It is critical for incoming High Priests to have a plan, hopefully based on these guidelines, and that they refer to these guidelines during the year to modify their plan.

The criteria for the award have been revised. It is important that you use the criteria for the current year that can be found on the Grand Chapter web page.

Comments about the criteria and suggestions for revision are encouraged and should be emailed to the Robert Claiborne Wilson Award of Excellence Committee to: gracrcwaward@gmail.com

I. ACTIVITIES THE CHAPTER MUST ACCOMPLISH

- A. The High Priest has Certificate of Qualification
Certificate Number _____ dated _____
- B. The King has Certificate of Qualification
Certificate Number _____ dated _____
- C. The Scribe has Certificate of Qualification
Certificate Number _____ dated _____
- D. The Secretary has submitted all monthly and other reports on time as required by the Grand Chapter. YES _____
- E. The Chapter has made a recommendation for the DDGHP to be appointed for the up-coming Capitular Year. YES _____
- F. Name of the representative at the Grand Convocation
Companion _____
- G. An Annual audit of the records has been performed. YES _____
- H. Open and close the chapter with minimal prompts YES _____

II RITUAL

- A. Companion who has learned any part (except Ahishar for the first time)
 - Companion _____ Part _____ (15) _____
 - Companion _____ Part _____ (15) _____
 - Companion _____ Part _____ (15) _____

Total (45 Max) _____

- B. Chapter Lecturer who is not the High Priest
Companion Name _____ 10) _____

C. Chapter member can take the following part, including any floor work, by memory.
(Use additional pages if necessary) (Points are for each Companion)

- 1. **Mark Master** Right Worshipful Master Companion _____ (20) _____
Senior Deacon Companion _____ (10) _____
Other Speaking Parts Companions _____ (5 each) _____
(SW JW JD MO SO JO MAR TILER)

- 2. **Past Master** Right Worshipful Master, Companion _____ (20) _____
Senior Deacon, Companion _____ (10) _____
First Speaker, Companion _____ (10) _____
Second Speaker, Companion _____ (10) _____
Other Speaking Parts, Companions _____ (5 each) _____
(SW JW JD Tiler)

- 3. **Select Master** King Solomon, Companion _____ (20) _____
Captain of the Guard, Companion _____ (10) _____

Hiram King of Tyre, Companion _____ (10)_____
Principle Conductor, Companion _____ (10)_____
Ahishar, Companion _____ (5 Max 5)_____

4. **Royal Master** Principal Conductor (HA), Companion _____ (20)_____
Captain of the Guard, Companion _____ (10)_____

5. Most Excellent Master Degree

Right Worshipful Master, Companion _____ (20)_____
Other Speaking Parts, Companions _____ (5 each)_____
(SW JW SD JD Tiler Mar, Cond)

6. Royal Arch Degree

High Priest, Companion _____ (20)_____
King (White Lecture), Companion _____ (15)_____
Scribe (White lecturer), Companion _____ (15)_____
Captain of the Host, Companion _____ (10)_____
Principal Sojourner, Companion _____ (40)_____
Other Speaking Parts, Companions _____ (5 each)_____
(RAC, GM1 GM2 GM3, Tiler, Cond)

D. Each degree that is conferred/exemplified by members of this Chapter
(List degrees and dates on a separate sheet of paper and attach) _____ (20 each)(Max 80)_____

E. Chapter has conducted the Memorial Service _____ (10)_____

TOTAL POINTS FOR SECTION II. (200 Minimum) _____

III Masonic Education

A. (Previously in Sec II)

1. Each member that attends the William B. Millican School (15 each) _____
(List names on separate sheet & attach)

2. Each member attending a regional school conducted by the Grand Lecturer or
Assistant Grand Lecturer _____ (10 each)_____
(List names, dates and regional school attended on separate sheet & attach)

3. Each member attending a district school _____ (5 each)(MAX 200)_____
(List names, dates and district school attended on separate sheet & attach)

B. Chapter Education Officer, who is not the High Priest

Companion Name _____ (10)_____

C. Each program presented at a Chapter meeting (10each) (MAX 120)_____
(List program, presenter and date on a separate sheet of paper)

D. Chapter presented a program or conferred a degree at another Chapter, Lodge, or

Commandery and had at least 5 members in attendance. (20each) (Max 60) _____
(List Body visited, program/degree conferred and members attending on a separate sheet of paper and attach)

E. Chapter member who has completed the Leadership Course this year.

1. _____ 2. _____
3. _____ (10 per member MAX 30) _____

TOTAL POINTS FOR SECTION III. (70 Minimum) _____

IV ADMINISTRATION

A. Each Officer attending Grand Convocation

(List officer station i.e. High Priest, Treasurer, Tiler etc.)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

(10 each Max 90) _____

Other Companions attending

(15 each Max 45) _____

B. Each Line Officer attending the Grand High Priest's Official Visit to the district.

All three Grand Council members (HP,K,S) _____ (50) _____

Two of Grand Council members _____ (25) _____

One Grand Council member _____ (10) _____

Other officers (10 each) _____

(List officer station i.e. COH, PS, RAC, GM3, GM2, GM1)

1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____

C. Members (not officers) attending the GHP Official Visit (5 each) _____

D. Chapter officially received the DDGHP (5) _____

Date of visit _____

E. Attendance at each Convocation

1. 20 or more Attendees (30 each, Max 90) _____

2. 15 – 19 Attendees (20 each, Max 40) _____

3. 10 – 15 Attendees (10 each, Max 30) _____

F. Chapter officially received the Grand Line Officer Area Representative (5) _____
Name of the Area Representative _____

G. Chapter officially received the District Education Officer (5) _____

H. Chapter made planned and announced visits, without providing a program, to other Chapters with at least 4 members (10 each, Max 30) _____

(List Chapter, date visited and members attending on a separate sheet of paper) (This is a planned visit and normal attendance at other Chapters should not be counted.)

I. Exaltations during the year (20 per exaltation) _____

(List Candidates and dates Exalted on a separate sheet of paper and attach)

J. Restorations during the year (20 per restoration) _____

(List on a separate sheet of paper)

K. Affiliations during the year (5 per affiliation) _____

No credit for Chapter Consolidation (List names on separate sheet of paper)

L. Chapter has an active web page _____ (10) _____

Web page address _____

M. Produces and distributes a Newsletter (paper or digital)
(1 point each time, Max 12) _____

TOTAL POINTS FOR SECTION IV (100 Minimum) _____

V CHARITY, FAMILY AND COMMUNITY SERVICE

A. An Alzheimer's Program was presented

Date of program _____ (20) _____

B. Chapter attended a place of worship as a body

Place of Worship _____ Date _____ (10) _____

C. Chapter hosted a family event

Date of program _____ (25) _____

D. Chapter attended a Masonic Youth Organization meeting with a minimum of 4 members (20 each, Max 40) _____

(List organization and members present on a separate sheet of paper)

E. Chapter made a donation to a Masonic Youth Organization (5 each, Max 15) _____

(Jobs Daughters, Rainbow Girls, DeMolay -pageant, books, etc.) Name organization

1. MYO _____ 2. MYO _____

3. MYO _____

F. Chapter presented scholarships (25 points per \$100, Max 100) _____

Last Name of Recipient _____ Amount _____

Last Name of Recipient _____ Amount _____

Last Name of Recipient _____ Amount _____

Last Name of Recipient _____ Amount _____

G. Chapter has made a donation to the Alzheimer's Research Fund (20) _____

H. Chapter participated in community oriented public service program

(Maximum of 2 programs, to include the Alzheimer's Walk)

1. _____ Date _____ (25) _____
2. _____ Date _____ (25) _____

TOTAL POINTS FOR SECTION V (30 minimum) _____

VI MEMBERSHIP DUES

A. Based on Total Membership (including Honorary, Veterans, and LMIP):

1. 100% of membership is current as of end of September (December 31 of previous year if Chapter collects dues on a calendar year basis) (50) _____
2. Less than 5% owes one year (20) _____
3. Less than 10% owes one year (10) _____
B. Each new perpetual member # _____ (5) _____

TOTAL POINTS FOR SECTION VI _____

TOTAL POINTS FOR WILSON AWARD _____

CERTIFICATION

Chapter _____ No. _____

District _____

Date _____

I certify on my honor as a Royal Arch Mason that the information herein provided is correct and that

(Please check one)

The Chapter has satisfactorily completed all requirements for the Robert Claiborne Wilson Memorial Award.

An application for waiver is attached. It clearly explains why certain specific requirements should be considered for exemptions and excused during this award period.

_____ High Priest

Seal

Attest: _____ Secretary

The Chapter must present this application to the **District Lecturer and DDGHP** for both their review and recommendation **NO LATER THAN SEPTEMBER 30th** of each Capitular Year. The Robert Claiborne Wilson Award of Excellence Committee needs to receive the entire package with all signatures by **NO LATER THAN OCTOBER 10TH** of each Capitular Year to be considered. Send your email with attachments to: gracrcwaward@gmail.com

**AVOUCHMENT
CHAPTER NAME and NUMBER**

This application is certified by

District Lecturer Name _____

Date received _____ Date sent to DDGHP _____

Selected statement (1, 2, or 3) _____

District Lecturer Signature _____

District Deputy Grand High Priest Name _____

Date Received _____ Date sent to Gr. Sec. _____

Selected statement (1, 2, or 3) _____

District Deputy Grand High Priest Signature _____

NOTE: Choose one of below for your statement:

[1] I CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE CHAPTER NAMED HEREIN HAS SATISFACTORILY COMPLIED WITH THE SPECIFIED REQUIREMENTS AND MET OR EXCEEDED THE CONDITIONS FOR THE ROBERT CLAIBORNE WILSON MEMORIAL AWARD. I STRONGLY RECOMMEND THAT SUCH AWARD BY GRANTED.

OR

[2] I HAVE CAREFULLY REVIEWED THE ATTACHED WRITTEN REQUEST FOR WAIVER WHICH APPLIES TO SECTION(S) NOTED. THE RATIONALE CITED IS SOUND. THE CONDITIONS DESCRIBED ARE ACCURATE. THE REASONS PROVIDED INDICATE THAT THERE IS SUFFICIENT MERIT TO WARRANT FAVORABLE CONSIDERATION. I RECOMMEND THAT AN AWARD BE GRANTED.

OR

[3] I HAVE CAREFULLY REVIEWED THE ATTACHED REQUEST FOR WAIVER WHICH APPLIES TO SECTION(S) NOTED. ALTHOUGH THE CONDITIONS DESCRIBED ARE ACCURATE, I DO NOT BELIEVE THAT THE REASONS PROVIDED FOR NON-COMPLIANCE ARE SUFFICIENTLY STRONG OR EXTRAORDINARY TO WARRANT GRANTING AN AWARD AT THIS TIME.

The application form, with the Certification and Avouchment sections completed, together with any request for waiver **MUST** be submitted **electronically** to the Robert Claiborne Wilson Award of Excellence Committee: gracrcwaward@gmail.com no later than **OCTOBER 10TH** of each Capitular year, **OTHERWISE IT CANNOT BE CONSIDERED.** (Paper copies must be USPS mailed to the RCW Committee Chairman, 500 Masonic Lane, Suite C, Henrico, VA23223-5552 before **1 October.**)