

# ***District Deputy Grand High Priest Handbook***



*James Paul Nunn*

*Grand High Priest 2024-2025*

*Grand Chapter Royal Arch Masons in Virginia*

*Thrice Illustrious Grand Master*

*Grand Council Cryptic Masons in Virginia*

# *James Paul Nunn*



## ***“Around This Sacred Altar”***

*Most Excellent Grand High Priest  
Grand Chapter Royal Arch Masons in Virginia  
Thrice Illustrious Grand Master  
Grand Council Cryptic Masons in Virginia*

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# Grand High Priest's Biography

Mt. Ex. James Nunn was born in Bluefield, West Virginia in 1978 and graduated from West Brunswick High School in Shallotte, North Carolina. He attended Bluefield College earning a bachelor's degree in mathematics with a minor in Physics in 2001. Following undergraduate college, Rt. Ex. Nunn attended Virginia Tech where he earned a Master's degree in Physics in 2005. Following graduation Mt. Ex. Nunn spent the next 6 years in board certification process in Health Physics and Therapeutic Medical Physics. Presently Mt. Ex. Nunn is the Chief of Medical Physics for Lewis Gale Regional Cancer Center in Pulaski Virginia and Assistant Professor of Health Sciences at Virginia Western Community College in Roanoke, Virginia.

Mt. Ex. Nunn was raised to the Sublime Degree of Master Mason in Bland Lodge No. 206 in Bland, Virginia on the 21<sup>st</sup> of July 1999. He subsequently served as Worshipful Master from 2003 to 2005 and District Deputy Grand Master of the 42<sup>nd</sup> Masonic District in 2005 under Most Worshipful Glover Hunter Jones, III. Mt. Ex Nunn's Journey in Capitular Masonry started October 16, 1999, in Wytheville, Virginia where he was exalted to the Most Sublime Degree of Royal Arch Mason in Wythe Chapter No. 51. He served as High Priest of Wythe Chapter from 2002 to 2010 and served as District Deputy Grand High Priest of the 10<sup>th</sup> Capitular District under Mt. Ex. Gordon Hector Sprigg, Jr. in 2005. Mt. Ex Nunn still serves as Treasure of Wythe Chapter No. 51 and holds honorary Memberships at Pearisburg Chapter No. 29 and Marion Chapter No. 54. Additionally, he is the District Lecturer for District 9. Mt. Ex. Nunn received the Order of the Temple in Lynn Commandery No. 9 on the 30<sup>th</sup> of October 1999 and then subsequently served as Commander in 2007.

Mt. Ex Nunn is married to Rebecca, and they have an 18-year-old daughter Isabelle. They currently reside in Blacksburg, Virginia.

### **Other Masonic Bodies**

- Member and Past Worthy Patron Bland Chapter #41 OES
- Ancient and Accepted Scottish Rite 32<sup>nd</sup> degree conferred 9/11/2004, Houston Texas. Since demitted due to lack of attendance
- W.T. Trevillian Council #190 Allied Masonic Degrees Initiated 2005, Served as Sovereign Master 2010
- Wilderness Road York Rite College #94.
- Fort Andrew Lewis Council #81 Knights Masons
- Knights of the York Cross of Honor Member Rose of Sharon Priory #2, 2011
- St. Cornelius the Centurion Red Cross of Constantine, 2012, Recorder
- Royal Order of Scotland
- Appointed Deputy Grand Governor, York Right Sovereign College of North American, Virginia.

### **Civic Organizations**

- Full Member American Association of Physicists in Medicine
- Plenary Member Health Physics Society
- Full Member American Academy of Health Physics
- Appointed member of Virginia Governor's Radiation Advisory Board. Current appointment by Hon. Glen Younkin
- Member Virginia Health Physics Society
- Full Member Society of Nuclear Medicine and Molecular Imaging

## ***District Deputy Grand High Priest's Introduction***

My Companions,

My theme for the upcoming Capitular year is ***“Around this Sacred Altar”*** and is intended to remind each of us of those sacred and solemn obligations that we have taken thereon to support each other in masonry and our daily lives. No less important is the obligation I will take to be installed as your Grand High Priest.

The focus over the past several years has been on increasing membership in the subordinate chapters. While this goal will remain a top priority during my tenure, I hope to shift our attention slightly to engaging with the existing membership. The majority of our chapters have around ten percent of their membership regularly attending stated convocations. I would like each High Priest to think about what can be done to re-engage the other ninety percent of their membership. It is understandable that some decline in attendance comes with an aging membership, but efforts should be made to reach out to all our members to inquire about their lack of attendance. I wish it were possible for me to provide guidance that would work statewide, but I have realized that regional differences in Chapter dynamics make that impractical. Each district will be required to find solutions that work best for what your members feel their chapters should be providing.

With respect to fundraising activities, I will be encouraging my District Deputies to reinforce my hope that each district will undertake some unified fundraising activities to maximize our impact with the Alzheimer's Association. To that end, your Grand Almoner has designed a custom lapel pin that can be purchased for twenty dollars. I am hopeful that this pin will become an outward symbol of our internal dedication to supporting our charities.

Prior to my investiture, I feel it is my obligation to thank all the members of the Grand Chapter for allowing me to serve in the highest office in our great Masonic organization. It is my fondest wish that we all have a productive year. To that end, I am committed to providing each of you

with any assistance that may be required to help each Chapter and District achieve their individual goals.

### **Grand Chapter Goals for 2024-2025**

- ***Membership***
  - Promote Royal Arch Masonry in the Symbolic Lodges in the District.
  - Arrange to have a red coat night in the Symbolic Lodges to confer a degree or present a Royal Arch program.
  - Encourage each Chapter to sponsor a “York Rite Night” or bring a Brother to Chapter night.
  - Work on re-engaging existing membership in your chapter.
- ***Ritual***
  - Continue Statewide Ritual School.
  - Encourage the formation/restoration of dormant ritual schools.
  - Appoint Chapter Instructors of Work and encourage ritual in individual Chapters. See RCW award qualifications for companion learning to confer any degree.
  - Recommend District Lecturers to conduct District -wide ritual school in the District during the year.
- ***Royal Arch Philanthropic Programs***
  - Encourage each Chapter to sponsor and participate in a fund-raising effort, with all or part of the proceeds donated to the Alzheimer’s Association and or the Memory Unit at MAHOVA
  - Encourage each Chapter to host programs on Alzheimer’s or Mental health
  - Encourage Youth Groups to participate in Alzheimer’s Walks and other fund-raising events
  - Encourage support for the “Care Givers Guide to Wandering” program
- ***Masonic Youth Support Program***
  - Sponsor a program by a Masonic Youth Group in each Chapter
  - Encourage each Chapter member to attend at least one meeting of the DeMolay, Job’s Daughters, or Rainbow Girls, and present a program of interest to the group being visited.
  - Ensure each chapter in your district to make a monetary donation to your closest DeMolay, Job’s Daughter’s, and Rainbow for Girls. You would be surprised how much \$25-\$50 per chapter can add up!
- ***Chapter and District Health***
  - Each DDGHP will be a member of the Chapter Health and District Alignment Committee. It is my expectation that each of you take an active look at your chapters and districts to gauge their health.



- I am looking for an overall attendance as a percentage of membership of each chapter and not new companions exalted.
- Discuss with your chapters, over the course of the year, ensuring that their chapter meeting days, times, and frequencies work for their membership.

Grand Chapter goals have essentially remained the same for several years. However, they remain at the forefront as the desired result of Royal Arch Masonry in Virginia. We must continue to strive to build strong Chapters with responsible leaders, strong membership, and continuing support for our Philanthropic Charites.

## ***District Deputy Grand High Priest Duties and Expectations***

- *General Duties:*
  - Represent the Grand High Priest in your District.
  - Visit each Chapter “Officially” as prescribed.
  - Make and complete all reports “**On Time.**”
  - Issue necessary dispensations as requested or needed.
  - Present and help implement the GHP’s program for the year.
  
- *Specific Duties:*
  - Disseminate the GHP’s plan to all your Chapters.
  - Plan and direct the necessary business for the “Official Visit” to your District by the Grand High Priest, including his officers and wives.
  - Provide any necessary maps and written instructions for the visit.
  - Grant [Limited Dispensations](#)
  
- *Specific Targeted Areas:*
  - Ritualistic Proficiency
  - Membership Opportunities
  - Strategic Leadership Capabilities
  - Philanthropic Endeavors
  - Youth Involvement
  - Newsletter
  
- *Statewide/District/Chapter Goals:*
  - Support and attend Ritualistic programs of the Grand Lecturer, Associate Grand Lecturer, and District Lecturers.
  - Suggested attendance at Alzheimer’s Walk-a-thon, MAHOVA Family Day and the Grand Convocation in November (a must) and as many District OV as you are able.
  - On a District Level:
    - Aid in leadership development.
    - Promote unity in all branches of Freemasonry.
    - Always promote a positive and upbeat attitude.
  - Chapter Level:
    - Support your Chapters at their Stated Meetings and Work Nights.
    - Visit and support our Youth programs.
    - Be a spokesperson:
      - Promote the Royal Arch Chapter in all meetings and gatherings.
      - Request to be a Speaker at Lodge events and stated meetings.

**Enforce that only 1 ritual book is allowed open during the Chapter stated convocations, there are enough knowledgeable companions that may prompt, if need be.**

## **Reports and Timeline**

<b>REPORT:</b>	<b>SEND TO:</b>	<b>WHEN:</b>
Official Visit of DDGHP ( <a href="#">OV Report Form</a> )	Original to: GHP Copy to: Gr. King, Gr. Scribe, Grand Secretary	Within 10 days after visit
Quarterly Report of DDGHP ( <a href="#">Quarterly Report Form</a> )	Original to: GHP Copy to: Gr. King, Gr. Scribe, Gr. Secretary, GM3V	Jan. 1, Apr. 1, July 1, Oct. 1
Annual Report of DDGHP ( <a href="#">Annual Report Guide</a> )	Original to: GHP Copy to: Gr. King, Gr. Scribe, Gr. Secretary, GM3V	November 1
GHP Official Visit ( <a href="#">GHP OV Form</a> )	Grand High Priest	6 weeks before date of visit
Bylaw Change	Grand Secretary	As required
Application for Veterans' Emblem	Grand Secretary	As required
Dispensation ( <a href="#">Limited Dispensation Form</a> )	Copy to: GHP, Grand Secretary	When issued

## ***Key Contact Addresses***

<b>GRAND HIGH PRIEST:</b> James P. Nunn 1710 Hollow Oak Court Blacksburg, VA 24060	<b>GRAND SECRETARY:</b> Wayne H. Anderson PO Box 2276 Portsmouth, VA 23702
<b>GRAND KING:</b> Kyle William Strickland P.O. Box 6802 Chesapeake, VA 23323	<b>GRAND SCRIBE:</b> Joel Thomas Bundy, MD
<b>GRAND MASTER 3<sup>rd</sup> VEIL:</b> Joey Martin	<b>ADMINISTRATIVE ASSISTANT:</b> J. Brandon Hale

NOTE: There is no prescribed form for the Annual Report of the DDGHP, but there is a prescribed format in the pages that follow. This report is intended as a recapitulation of the events which have occurred after taking office, and to be meaningful, should include specific recommendations relative to areas of improvement for each Chapter, together with concrete suggestions with recommendations on implementation. Please note that failure to submit this form may disqualify you from being considered for the Grand Line Bowl.

# **DDGHP Official Visit Report**

Chapter Name: \_\_\_\_\_ Chapter No. \_\_\_\_\_ District No. \_\_\_\_\_

## **PARTICIPATION:**

1. Number of members? \_\_\_\_\_ Average attendance at meetings in the past 12 months? .....
2. Average length of meetings in the past 12 months? .....
3. The number of fraternal visits (Not the No. of members) made to other Chapters by your Chapter in the last 12 months?..... \_\_\_\_\_
4. Did the Chapter have a Scout Recognition program in the past 12 months? ..... Yes o - No o
5. How many service projects did the Chapter sponsor in the past 12 months? (Meals on Wheels, Doctor Transportation, etc.) \_\_\_\_\_
6. How many community events did the Chapter participate in over the past 12 months? (Sponsor a youth team in sports, 4-H program, Scholarship at schools, etc.)..... \_\_\_\_\_
7. How many Alzheimer's programs did the Chapter conduct in the past 12 months?..... \_\_\_\_\_

## **LEADERSHIP:**

8. Is the High Priest a Past High Priest? ..... Yes o - No o
9. Is the High Priest repeating from the immediate previous year? ..... Yes o - No o
10. Does the Chapter have a Chapter Instructor of Work? ..... Yes o - No o
11. Does the Chapter have a Chapter Educational Officer? ..... Yes o - No o
12. Does the Chapter have a Blue Lodge Ambassador ..... Yes o - No o
13. Does the Chapter have an Almoner? ..... Yes o - No o

## **EDUCATION/MEMBERSHIP:**

14. How many Officers/Members completed the Correspondence Courses in the past 12 months? ..... None o - One o - Two o - Three o - More \_\_\_\_\_
15. How many line officers attended the William B. Millican Royal Arch School held at the Reid J. Simmons Leadership Academy (last year) ..... None o - One o - Two o - Three o - More \_\_\_\_\_
16. Did the DEO make a planned visit to the Chapter and present a program for the meeting? ..... Yes o - No o
17. Has the Chapter implemented the "Program for Progress"? ..... Yes o - No o
18. Does the Chapter conduct routine "Educational Schools"? ..... Yes o - No o
19. Does the Chapter have an organized plan for obtaining "New" members"? ..... Yes o - No o

## **FISCAL:**

20. Does the Lodge have a budget? Yes o - No o If so, is there a Budget committee in place? ..... Yes o - No o

21. How many members owe more than the current year's dues? \_\_\_\_\_  
 Has personal contact been made with the delinquent members by the High Priest or Secretary? ..... Yes o - No o
22. Are the Treasurer's records up-to-date and do they balance with the audit report?..... Yes o - No o
23. As required by IRS law, did the Chapter file Form 990-N, Form 990-EZ, or Form 990 last year?..... Yes o - No o
24. Was the Audit Committee Report available and did the committee sign it?..... Yes o - No o
25. Was the Trustees' Report available and did the committee sign it?..... Yes o - No o
26. Are the current Trustees recorded with the Circuit Court? ..... Yes o - No o
27. Does the Chapter own its building? Yes o - No o What is the condition of the building? ....Excellent o - Good o - Poor o
28. Does the Chapter have Liability and Property Insurance on the facilities and furniture? ..... Yes o - No o

**RITUAL:**

29. Can the Chapter confer "All" degrees? ..... Yes o - No o
30. If No, which Degrees can be Conferred: o MM - o PM - o RM - o SM - o MEM - o RA
31. Can the Chapter deliver the lectures in all degrees?..... Yes o - No o
32. Does the Chapter have an adequate number of Catechism Coaches? ..... Yes o - No o
33. Does the Chapter utilize the District Instructor of Work and/or Division Lecturer? ..... Yes o - No o
34. Did the Chapter Confer the Degree of Past Master this year?..... Yes o - No o  
 If "yes," was it performed at a: Provisional Lodge o or Royal Arch Chapter o ..... Date Conferred \_\_\_\_\_
35. Does the High Priest have a Certificate of Qualification?..... Yes o - No o  
 Certificate Number \_\_\_\_\_
36. Does the Grand King have a Certificate of Qualification? ..... Yes o - No o  
 Certificate Number \_\_\_\_\_

**OTHER:**

37. Are the minutes of the Chapter signed by the High Priest and Secretary up to the last meeting? ..... Yes o - No o
38. Does the Chapter have a current copy of the "Digest of the Laws, Rules & Regulations of Grand Chapter"?Yes o - No o
39. Does the Chapter have a "List of Lodges Masonic"? Yes o - No o If so, what year is it? ..... \_\_\_\_\_
40. **Supplementary Information – Attach a Separate Sheet.**

Compiled by: \_\_\_\_\_ Secretary.

Date \_\_\_\_\_

Submitted by: \_\_\_\_\_ District Deputy Grand High Priest. Date \_\_\_\_\_

# DDGHP Quarterly Report

Chapter Name: \_\_\_\_\_

Chapter No.	District No.
[ ]	[ ]

**PARTICIPATION:**

1. Number of Members? .....
2. Average attendance at meetings? .....
3. Average length of meetings? .....
4. Number of fraternal visits made? .....
5. How many service projects did the Chapter sponsor? .....
6. How many community events did the Chapter participate in? .....
7. How many Alzheimer's programs did the Chapter conduct? .....

	Dec. 31	Mar. 31	June 30	Sept. 30

**LEADERSHIP:**

8. How many "Programs" were presented at Chapter meetings? .....
9. How many "Ladies Programs" were presented? .....
10. How many "Outside" activities were held? .....


**EDUCATION/MEMBERSHIP:**

11. How many Officers completed the Correspondence Courses? .....
12. How many Members completed the Correspondence Courses? .....
13. How many Officers attended the Wm. B. Millican Royal Arch School? .....
14. How many Members attended the Wm. B. Millican Royal Arch School? .....
15. How many "Program" visits did the DEO make to the Chapter? .....
16. How many "Educational" Schools were conducted by the Chapter LEO? .....
17. How many "New" petitions were received? .....
18. How many "Lodge" visits/programs have been made by the Lodge Ambassador? .....


**FISCAL:**

19. Membership Changes:
  - Beginning .....
  - Gains .....
  - Losses .....
  - Ending .....
20. How many members owe more than the current year's dues? .....
- Has personal contact been made by the High Priest or Secretary? .....
- How many have been cited for "Non-payment " of dues? .....
21. Are the Treasurer's records up-to-date? .....
22. Are the Secretary's records up-to-date? .....
23. Has the High Priest and the Secretary signed the Minutes? .....


**RITUAL:**

24. How many Chapter Ritual Schools have been held by the CIW? .....
- How many Members attended the Chapter Ritual School? .....
25. How many "District" Ritual Schools have been held by the DIW? .....
- How many "Officers" attended the "District" Schools? .....
- How many "Members" attended the "District" Schools? .....
26. How many "Courtesy" Degrees of Past Master have been conferred? .....
- How many "Candidates" received the Past Master's Degree? .....
- Did you offer then a "Petitions" tor the Royal Arch Degrees? .....


**OTHER:**

27. *Supplementary Information - Over.*  
Note: You are encouraged to submit additional information about your Chapter, positive or negative!





## ***DDGHP Annual Report***

This report is REQUIRED & NECESSARY to enable the Grand High Priest, the Grand King, the Grand Scribe and the Grand Master of the 3<sup>rd</sup> Veil to assess the status of Royal Arch Masonry in the Commonwealth of Virginia and to assist in determining the winner of the Grand Line Bowl.

Please use the following format:

- Short introductory statement regarding the District.
- Activities held in the District to support the Grand High Priest's programs and promote Royal Arch Masonry in the District.
- Comments on the strengths and weaknesses, and a critical assessment of the overall status of Royal Arch Masonry in the District, focusing on the question: "Is Royal Arch Masonry growing in this District?"
- Recommendations for improving Royal Arch Masonry in the District and the Grand Chapter.

Send one **copy** of your report **to each** of the following:

- 1) Grand High Priest
- 2) Grand King
- 3) Grand Scribe
- 4) Grand Master of the Third Veil (Chairman of the Grand Line Bowl Committee)
- 5) Grand Secretary
- 6) Administrative Assistant

**Please Note:**

There is no prescribed form for the Annual Report of the DDGHP, but there is a prescribed format, which is listed above.

This report is intended as a recapitulation of the events which have occurred after your taking office, and to be meaningful, should include specific recommendation as to the needed areas of improvement for each Chapter.

Concrete suggestions should be made with recommendations on implementation.

\*\*\*\*Please note that failure to submit this form could potentially disqualify you from being considered for the Grand Line Bowl!\*\*\*\*



***District Deputy Grand High Priest Official Visit***

## ***Suggested Agenda for the DDGHP Official Visit to Your Chapters***

1. Thank All for their attendance.
2. Express your appreciation and thanks for being able to serve as District Deputy Grand High Priest for 2024-25.
3. Introduce Members ***your*** District Team (i.e. District Lecturer, Assistant District Lecturer, District Almoner, District Educational Officer, etc.).
4. Present Awards and Certificates from last year.
5. Convey greetings from: Most Excellent James P. Nunn, Grand High Priest, Grand Chapter Royal Arch Masons in Virginia.
6. Review his theme: 'Around This Sacred Altar'
7. Speak about the Grand High Priests' Programs:
  - A. Membership
  - B. Education
  - C. Website
  - D. Newsletter
  - E. Ritual
8. Speak about Grand High Priests' Charities:
  - A. Alzheimer's Association
  - B. Masonic Home of Virginia Memory Unit
9. Promote to the Companions, at a minimum, these events:
  - A. The Grand Master's Official Visit to your District
  - B. William B. Millican Royal Arch School
  - C. The Area & District Schools
  - D. Any District Activities
  - E. Grand Chapter Activities

Enthusiasm is contagious, so display your feelings about Capitular Masonry during the visit!

## ***Planning Your Official Visit to Your Chapters***

### **Ceremony of Installation of District Deputy Grand High Priest:**

Although you have been installed and presented your Warrant by the Grand High Priest at the Grand Annual Convocation of the Grand Chapter, you may wish to be installed ceremoniously at your home Chapter.

As this ceremony is not required, it does enlighten your companions about the duties and responsibilities you have assumed.

The Ceremony is near the back of the Digest (Suggested Ceremony for Installing District Deputy Grand High Priest).

### **Duties and Objectives:**

References to the District Deputy Grand High Priest, along with his duties, are found in Section 73 through Section 86 and Section 160 of the 'Digest of the Laws, Rules and Regulations of the Grand Chapter Royal Arch Masons in Virginia'. Please read and review them.

### **Primary Objectives:**

1. ***Read*** the 'Digest of the Laws, Rules and Regulations of the Grand Chapter Royal Arch Masons in Virginia.
2. Communicate to the Chapters information about the Grand High Priest and his plans for the Craft during his term. You are the conduit of information between the Chapters within your district and the Grand High Priest and/or Grand Chapter.
3. Obtain information about the status of the Chapter's health. You will want to look at three things (at a minimum):
  - a. Membership - Is the Chapter growing or losing members, how well attended are the Chapter meetings and how much support the Companions are giving to the Chapter?
  - b. Activity - How active is the Chapter in the Community and in Chapter events?
  - c. Plans for the year – What programs are being offered and what projects are being undertaken. Share with them the 'Program for Progress' of the Grand Chapter. It contains many valuable ideas and can be used to plan many events.
4. Visit each Chapter in your District *at least* 'Quarterly'.

**REMEMBER:** The 'District Team', includes the District Lecturers, District Almoners and District Educational Officers and You. Please use the 'Team' to the best advantage, thus providing the Chapters with assistance for continued success!

### **Read The Digest**

The first step in the preparation stage is to review the duties of a District Deputy Grand High Priest before his Official Visit to the Chapter(s). An understanding of the 'Report of Official Visit by the District Deputy Grand High Priest' is essential.

### **Official Visit Dates**

At your meeting with the Chapter High Priests' and the District Team, establish the dates of your Official Visits and communicate the date of the Grand High Priest Official Visit to your District. This meeting should be held as soon as reasonably possible after your installation as District Deputy Grand High Priest.

Avoid scheduling your Official Visits to the Chapters on the dates the Grand High Priest may be visiting a Chapter in your District. Also, try to avoid scheduling an Official Visit on a date when the Chapter is doing degree work or has a major event scheduled.

### **Notification Letters to the Chapters**

It is preferable that you notify the High Priest and/or Chapter Secretary at least ten days before you make your Official Visit.

Of course, you may make your Official Visit without such notice or by giving a notice in less than the time specified if he deems this action proper in discharging the duties of his Office.

If you have already met with the Companions who are now High Priests and have developed an Official Visit schedule, you have already satisfied this requirement.

You should by courtesy, always send a written notification with a copy of all your Official Visit dates to each Chapter in your district (See Sample 'Official Visit Notification Letter')

### **Provide Advance Copies of the Report Forms**

A copy of the 'Report of Official Visit of the District Deputy Grand High Priest' may also be provided to the Chapters in advance of the visit.

This will enable the High Priest, Secretary and Treasurer to have a better understanding of what you need to complete the forms.

\*\*\*Remember that you are responsible for completing the forms, not the Chapter Officers!

\*\*\*Realizing the Chapter Officers will assist with the gathering of the information, it is most important that it be accurate! Thus, even more reason for arranging a prior meeting with the Officers of each Chapter.

### **Prepare the DDGHP Message**

The next step is to develop your message for the visit. As the Grand High Priest's representative, you need to include certain key topics.

You will want to cover the Grand High Priest's theme, Be The Light, as well as the programs, charities and important dates, at a minimum.

As part of your message, encourage the Chapters to recommend a deserving Companion to receive the 'John Dove Meritorious Service Award'. This is the highest award that can be given to a Virginia Royal Arch Companion and without a recommendation from the Chapter, District

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and/or an individual Companion, there is little chance one of your members may receive this award.

### **Ensure the Chapters are Prepared for Your Official Visit**

Finally, arrangements should be made with the District Lecturer, preferably at a District School, to have the various Chapter officers practice the ceremony for receiving the DDGHP.

### **Final preparations for Your Official Visit**

You are requested to wear a black tuxedo. You should arrive at the Chapter in enough time prior to the opening of the meeting to allow time to discuss requisite matters with the High Priest, Treasurer and Secretary.

### **Complete Chapter Report**

Prior to the Official Visit, you should sit down with the High Priest, Treasurer and Secretary to review and complete the information requested on the 'Report of Official Visit by the District Deputy Grand High Priest'.

It would be helpful to do this at the same time as you examine the Chapter records as per Section 80 of the Digest.

**\*\*\*This Report should be taken seriously by both the Chapter Officers and the District Deputy Grand High Priest.**

The report information helps the Chapter pinpoint trouble areas that need to be addressed, realize their strong points and provides information for future Chapter officers to prepare for their year in the East. It is also helpful to review this information with the District Team to develop plans to assist the Chapter when so requested by the High Priest. This information is further used by the various Grand Chapter Committees to develop programs and publications designed to assist our Chapters become and remain successful and prosperous.

### **Chapter Records**

Examination of the records of the Chapter is among the important duties of the DDGHP during the Official Visit process. While this examination doesn't have to be completed on the day of your Official Visit, the results of your examination will be included in the report of your visit.

This examination should cover the records of the Secretary, including minutes, by-laws, dues accounts, annual audit report, mark book and other records which may be kept by the Secretary. The records of the Treasurer should also be examined to determine if the funds of the Chapter are being handled properly and pertinent laws of the Grand Chapter are being observed. The DDGHP should ascertain if proper notice is given the High Priest of those members who are delinquent in their dues and if citations have been issued.

### **Chapter By-Laws**

The examination of the by-laws of a Chapter is a major function of the DDGHP. The DDGHP shall make a general review of the Chapter's By-Laws to see if they conform to and are in accordance with the regulations of Grand Chapter.

He shall verify that the Chapter has a current 'Digest of the Laws, Rules and Regulations of the Grand Chapter Royal Arch Masons in Virginia'.

He should be particularly certain that all amendments to the By-Laws were officially approved by the DDGHP and the Grand High Priest. He should also determine that these amendments comply with the laws of the Grand Chapter and contain no forbidden material such as parts of the Digest, provisions limiting the authority of the High Priest or those provisions which might attempt to specify duties of any elective officer which are covered by Grand Chapter law. Any deficiencies found should be discussed with the High Priest and the Secretary and they should be directed to take necessary corrective action. These deficiencies are to be addressed in the Report of Official Visit by the District Deputy Grand High Priest.

### **Other Points**

There are other matters concerning the state of the Chapter, the attendance of its members and the way the Chapter conducts its business and ritual. These matters are points which the DDGHP should address before he leaves the Chapter.

When the Chapter is visited officially, the DDGHP should inquire as to:

- What Royal Arch education programs are being followed?
- Does the Chapter have an Educational Officer?
- Using the Grand Chapter booklets that are available for candidates/members?
- Are they using a mentoring program?

You are required, by tradition, to preside over all or a portion of the stated communication of the Chapter after it has been opened and you have been officially received. Therefore, the length of time which the DDGHP occupies the East is a matter of personal choice. However, it would probably be to his advantage to observe the Chapter's business at the hands of the regular Chapter Officers. It is suggested that he occupy the East only during his address and for the closing of the Chapter.

### **Analysis of the Official Visit**

Careful thought should be given when answering the questions in various questionnaires and visit checklists, particularly those questions which require subjective judgement. Honesty is essential, but appraisals of the Chapters and their officers must also be objective and impartial. The Grand High Priest and the Officers of the Grand Chapter require quality evaluations to determine appropriate corrective actions, if applicable.

The DDGHP should use the information obtained during visits for discussions at subsequent meetings with the High Priests to acknowledge superior performance and to achieve improvements where necessary. For example, if a Chapter has many members delinquent in payment of dues, a reason(s) should be determined. The subsequent visit should be made two or three months later to see if corrective action has been taken.

It is recognized that the DDGHP Official Visits may be made early; therefore, the Report of DDGHP Official Visit will have been completed without having full knowledge of problem areas that may be found as time endures.

Above all, additional visits should be made to the Chapters as often as possible; both stated and called communications. Such visits during the year will enable the DDGHP to discharge his duties as the representative of the Grand High Priest and to remain aware of how the Chapters are progressing.

### **Completing the 'Report of Official Visit by the DDGHP'**

The report of your visit is to be SUBMITTED WITHIN TEN DAYS to the Grand High Priest, Grand King, Grand Scribe, Grand Secretary, and .

To ensure that these Officers receive the important information you've gathered in a timely manner, a standardized checklist and report has been developed. The Grand Secretary maintains the form in stock for your use or you can freely duplicate the forms. They are also on the website!

The report is intended to act as a point of departure for discussions with various Chapter Officers. It contains a comprehensive series of questions, a detailed list of specific items for you to observe or check and room for comments/notes. The Stationed Officers, Chapter Secretary and Treasurer are expected to provide their appropriate portions of the information required in the Chapter Report. The DDGHP Report will require your careful observations, painstaking analysis and judgement.

The checklist should be completed while the details are fresh in your mind. The 'Report of Official Visit of the DDGHP' must be submitted to the Grand Secretary no later than ten days after the official visit.

Some data is sensitive in nature; when completed, the forms and the origin of their contents should be handled as private and confidential. Maintain a copy of your checklist notes readily available, in a safe place. Either the Grand High Priest or the Grand King may call you by phone to confirm your findings and to solicit further insights into the cause and effect of chronic issues or potential problems.

Depending upon the nature of the identified problem areas, they may also request that you personally assist a specific Grand Chapter Committee (or District Officer) to shape an innovative solution and an effective implementation strategy to remedy the situation

Remember, you are the Personal Representative of the Grand High Priest. Act with dignity and decorum always.

You are my eyes and ears in your District. I hope you will view your position as one in which what you convey to me will be private and together, we will address whatever action is required of us to improve and promote Royal Arch Masonry in the Commonwealth of Virginia. Now, take the first steps as District Deputy Grand High Priest and Be The Light.





***Grand High Priest Official Visit***

***Suggested Itinerary: Official Visit of the Grand High Priest***

	Social	DDGHP & GHP
	Open – Welcome	DDGHP
	Pledge of Allegiance	DDGHP
	Blessing of the Meal	Chaplain
Dinner		
	Introduce the Grand High Priest	DDGHP
	Introductions	DDGHP & GHP
	Presentations of Gifts	DDGHP
	Tiled Meeting	District Chapters & DDGHP

## ***Protocol for Grand High Priest's Official Visit***

1. The Grand High Priest prefers that 'ALL' Official Visits to the Districts for Capitular year 2024-2025 will be Tiled Meetings with Social & Dinner beforehand.
2. You are expected to, and it is my personal request, that you invite **Widows** from every Chapter in your District, the Companions, their Ladies and their families, local Masonic youth organizations, those who are routinely invited per protocol and your friends (especially friends which may be interested in becoming a member of our great Royal Arch) to the dinner.
3. When the Grand High Priest is making an Official Visit to your District, it will be highly appreciated if you would agree to reimburse or provide for lodging.
  - a. Per protocol, an invitation announcing the event should be sent to each of the Grand Chapter Officers (Elected & Appointed), Past Grand High Priests and neighboring DDGHPs.
  - b. It would be appreciated by the Grand Chapter you can provide the meal complimentary to all Dias Officers and Elected Officers.
  - c. Appointed Grand Officers would appreciate a complimentary meal also. Usually there are no more than 8 of these officers in attendance.
4. In your invitation, you should state your expectation. If you expect your invitee to pay for the meal, indicate the ticket price.
  - a. NOTE: If the meal is to be complimentary, please indicate in the invitation that it is to be complimentary for him (and guests).
  - b. Additionally, a 'Sample Invitation Letter' is attached for your convenience.
    - i. If you do not wish to use the sample and prefer you own, please incorporate in your letter the information requested as shown in the sample.
5. All District Deputy Grand High Priests in attendance are expected to wear their Jewel and Aprons in the Tiled Meeting.
6. Make sure you follow 'Protocol' when receiving the Grand High Priest. The three highest ranking Officers (Past Grand High Priests, Grand Chapter Officers and if necessary Past DDGHP) will compose the Committee for the Grand High Priest. The DDGHP should verify with the Grand High Priest the Committee chosen for accuracy.

## ***Planning Guide Check List***

This guide and checklist will not cover every possible situation, but it will address most of them. Planning is essential. Form a planning team and use them. Involve the High Priests and District Team in the planning process. Provide them each with a copy of the guide and checklist.

***Remember, it is the little things we do that make for a successful Official Visit.***

**Please note:** There are several “Sample” Forms that have been provided to assist you in carrying out various aspects of your duties as District Deputy Grand High Priest and for assisting in other matters. Please use them appropriately.

### **I. Preliminary Preparations:**

- A. Obtain confirmation of the Grand High Priest’s Official Visit in writing.
- B. ALL Official Visits in 2024-25 will be tiled visits with social and dinner beforehand, which should include Royal Arch Widows, the Companions and their families, local Masonic youth organizations, and your friends.
- C. Time:
  - ‘Social’ at 6:00 P.M.
  - ‘Meal’ at 6:30 P.M.
- D. Obtain the approval of your ‘Official Visit’ plan through the ‘Administrative Assistant’  
***(See [Official Visit Form](#))***

### **II. Limited Dispensation:**

- A. A Limited Dispensation is for multiple Chapters to meet as a District to receive the Grand High Priest at a specified date, time, and location.  
***(See [Limited Dispensation Form](#))***

### **III. Transportation:**

- A. Determine the expected arrival time of the Grand High Priest at the meeting site.
- B. If the Grand High Priest is driving, provide adequate directions to the meeting site (i.e. GPS Address or by a diagram or map, pinpointing the exact location, will be most appreciated).
- C. Provide the Grand High Priest with a reserved parking space as close to the meeting site as possible.
- D. Provide the Grand High Priest with names, addresses and telephone numbers of Companions he can contact in event of emergency situations.  
***(See [Official Visit Form](#))***

### **IV. Accommodations:**

- A. Determine who will be in the Grand High Priest’s party.
- B. In 2024-2025, please provide Lodging for the Grand High Priest when requested to do so.
  - If you are unable to pay for the Lodging, please inform the Grand High Priest, in advance, so that he will not be surprised.

- If the Grand High Priest is to pay, he may seek recommendations from you about suitable lodging in your area.
  - C. Provide a place to change for the Companions and ladies who travel to or after the event.
  - D. Appoint a Companion(s) to wait on the Grand High Priest and his party; ask a Lady or Ladies to wait on the Grand High Priest's Lady and other Ladies accompanying their husbands in his party.
  - E. Those assigned should make sure that the Grand High Priest and his party are properly introduced and transported as necessary. After the meeting, see that they get to their car, hotel or plane. ***Royal Arch hospitality dictates that you treat them as the Honored Guests they are.***
- V. **Publicity and Attendance:**
- A. Prepare proper notices of the meeting and distribute them through the District bulletins, announcements, and/or the local news media.
  - B. Make use of the available photograph and biographic sketch of the Grand High Priest.
  - C. Appoint telephone committees to contact all members and sojourning Companions in the area informing them of the Grand High Priest's Visit.
  - D. Extend invitations to sister Districts to attend.
  - E. Send invitations or notices of the meeting to:
    - Grand Chapter Officers (elected and appointed)
    - Past Grand High Priests
    - Widows
    - District Companions and their families (regardless of title/position in Grand Chapter)
    - DDGHP's, Dist. Lecturer's, DEOs, Dist. Almoner's, Committeemen and Representative
    - Please consider inviting our youth to attend and/or participate***(See [Sample Invitation Form](#))***
  - F. Inform all invited as to proper attire and cost.
- VI. **The Meeting Place:**
- A. Make sure it is adequate (size and seating) and clean.
  - B. Have a table near the front for those who will present the Grand High Priest.
  - C. Reserve a table near the front for anyone who will receive and or make a presentation.
  - D. Provide a lectern of adequate height with adequate lighting and microphone.
  - E. Make sure the temperature of meeting place is comfortable prior to the meeting.
  - F. Make sure there is a table & area available for GHP/Lady's Alzheimer's Display Items.

VII. **The Official District Meeting, Other Details:**

- A. Work out the events and program of the meeting in detail.
- B. Incorporate Companions from the Chapters in your District to participate in the reception of the Grand High Priest  
*(See [Reception Procedures](#))*
- C. Send a copy of the program to the Administrative Assistant at least six (6) weeks before the meeting for approval.
- D. Inform the Grand High Priest as to who will be the presiding officer.
- E. Remember, the main purpose of the meeting is to receive the Grand High Priest in your District.
- F. Be sure all equipment essential for the Official Visit of the Grand High Priest is in its proper place (Podium with amplification system, Head Table and Table setup, as required).
- G. Lastly, BEFORE making reservations, signing a contract, or making any other major expenses; make certain you cover what happens and who will pay for the facility or food should you need to cancel.
  - This has happened in the past due to weather. (Flood, hurricane, tornado, ice, snow, etc.)
- H. NO presentations will be made without the Grand High Priest's prior approval
  - ***Include this information when you submit your plan prior to the visit.***
  - ***Respectfully request No Surprises!!***
- I. All group pictures will be taken after the Dinner Meeting.
- J. The DDGHP/GHP will introduce all guests  
*(See [Protocol for Introductions](#))*
- K. Be sure to clear all announcements, comments, etc. before the Grand High Priest rises to talk. No one should speak or make announcements after the Grand High Priest's remarks.

**SPECIAL NOTE:** It is NOT proper to have a stated convocation at the same time as the GRAND HIGH PRIEST'S OFFICIAL VISIT!!

**Please note:** There are several "Sample" Forms that have been provided to assist you in carrying out various aspects of your duties as District Deputy Grand High Priest and for assisting in other matters. Please use them appropriately.



***Grand High Priest Official Visit Logistics***



# Grand Chapter Royal Arch Masons in Virginia



To: Grand Chapter Officers,  
Past Grand High Priests,  
District Deputy Grand High Priests,  
And their ladies

Dear Companions and Ladies:

As the Grand High Priest, it is my request that the following dress code be observed during the 'Official Visits' to the Capitular Districts and Chapter Visits.

Dress Code for:	Elected and Appointed Officers District Deputy Grand High Priests Past Grand High Priests
2024-25 GHP Official Visits:	Meeting Type: <ul style="list-style-type: none"> <li>• <b>Dinner/GRAC:</b> Formal attire. (i.e. black tie) White dinner jackets are always appropriate between Memorial and Labor Day.</li> <li>• <b>Lunch:</b> Red Coats, Black or Gray Trousers, White Shirt, Tie, Black Shoes &amp; Socks.</li> </ul>
Dress Code for Chapter Visits:	Red Coats, Black or Gray Trousers, White Shirt, Tie, Black Shoes & Socks.
Dress Code for:	Grand Chapter Ladies
2024-25 GHP Official Visits:	Meeting Type: <ul style="list-style-type: none"> <li>• <b>Dinner/GRAC:</b> Semi-Formal/Cocktail</li> <li>• <b>Lunch:</b> Dressy casual/Business casual</li> </ul>



Please note the change in dress code from prior year's Official Visits. For any Official Visits held before 5:00 pm, i.e. lunch meetings, the dress code for all Royal Arch Masons, inclusive of Grand Chapter Officers, will be red coat and tie. Formal attire, i.e. Tuxedos, will be reserved for dinner meetings and The Grand Annual Convocation only. Additionally, it is my wish that all Companions, regardless of station, feel free to wear formal attire at any Official evening function if they so desire. As such, each DDGHP is hereby instructed to relay this information to the members of your respective chapters in your appointed districts.

Attire for the Grand High Priest's Banquet will be provided with the call to Grand Chapter.

James P. Nunn, Grand High Priest  
Grand Chapter Royal Arch Mason in Virginia

## **Grand High Priest's Official Visit Form**

- 1). Day/Date of Visit: \_\_\_\_\_ Time: \_\_\_\_\_ A. M. " P. M. "
- Type of Visit: " Chapter " District " Other (**Specify on back**).
- Chapter No. \_\_\_\_; District No. \_\_\_\_.
- Host Organization: \_\_\_\_\_
- Indicate the other District(s) and Chapter(s) involved, by Name and No.:
- \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_ ;
- \_\_\_\_\_ ; \_\_\_\_\_ ; \_\_\_\_\_ ;
- 2). Location of Meeting Place: \_\_\_\_\_
- Tele. No.: \_\_\_\_\_
- Address: \_\_\_\_\_
- Directions (GPS): \_\_\_\_\_
- 3). Activities Planned (**Check all that Apply**):
- |  | YES | NO | TIME  |
|--|-----|----|-------|
| Meal(s): BREAKFAST " LUNCH " DINNER "                  |     |    | _____ |
| Ladies and/or Family                                   | ..  | .. | _____ |
| Tiled Meeting  | ..  | .. | _____ |
| Youth Organizations ( <b>Specify on back</b> )         | ..  | .. | _____ |
| Other Masonic Organizations ( <b>Specify on back</b> ) | ..  | .. | _____ |
- 4). Dress for **Chapter** Officers: Tuxedo " White Dinner Jacket " Business Suit "
- 5). Grand Chapter Officers have been invited by letter? YES " NO "
- Past Grand High Priests have been invited by letter? YES " NO "
- 6). Accommodations for Grand High Priest's Party (**In name of Grand High Priest**):
- Place: \_\_\_\_\_ Tele. No.: \_\_\_\_\_
- GPS Address: \_\_\_\_\_
- 7). Persons to contact in case of emergency situations (2):
- Name: \_\_\_\_\_ Tele. No.: \_\_\_\_\_
- Name: \_\_\_\_\_ Tele. No.: \_\_\_\_\_
- 8). Name of person to assist or guide the Grand High Priest upon his arrival:
- Name: \_\_\_\_\_ Tele. No.: \_\_\_\_\_
- Address: \_\_\_\_\_
- 9). Name of person to assist the Grand High Priest's wife/Lady:
- Name: \_\_\_\_\_ Tele. No.: \_\_\_\_\_
- Address: \_\_\_\_\_
- 10). Name of person submitting this form (**Include District or Chapter No.**):
- Name: \_\_\_\_\_ Tele. No.: \_\_\_\_\_
- Email of person submitting this form: \_\_\_\_\_
- District No. \_\_\_\_; Chapter No. \_\_\_\_.

**Note:** Make a "Copy" of this document for your records.

Send the "Original" to the Administrative Assistant of the Grand High Priest:

**You must return this form at least six (6) weeks prior to the date of the visit.**

**An e-mail response will be returned to you as confirmation of the visit.**

***In case of emergency or change:***

**Contact The Administrative Assistant of The Grand High Priest:**

**Joseph Brandon Hale**  
**Email: *hale.joseph.b@gmail.com***  
**P.O. Box 1154**  
**Lebanon, VA 24266**  
**Tele: 276-971-6095 (C)**

**FOR THE ADMINISTRATIVE ASSISTANT’S USE ONLY!!:**

Members of Grand High Priest’s Party	
Accommodations Needed and Duration	
Please inform the Administrative Assistant of accommodation arrangements when finalized!	

## **Limited Dispensation Form**

Date: \_\_\_\_\_

\_\_\_\_\_, High Priest

\_\_\_\_\_  
\_\_\_\_\_

Right Excellent Sir:

I, \_\_\_\_\_, District Deputy Grand High Priest of  
Capitular District No. \_\_\_\_\_, do hereby grant to:

(Chapter Name) \_\_\_\_\_ No. \_\_\_\_\_, dispensation to Change their  
Convocation in the following way(s):

1). **Date:** From: (Month) \_\_\_\_\_; (Day) \_\_\_\_\_; (Year) \_\_\_\_\_.  
To: (Month) \_\_\_\_\_; (Day) \_\_\_\_\_; (Year) \_\_\_\_\_.  
To: \_\_\_\_\_

2). **Time:** From: \_\_\_\_\_ A.M./P.M. (Circle One)  
To: \_\_\_\_\_ A.M./P.M. (Circle One)

3). **Location (Address):**  
From: \_\_\_\_\_;  
To: \_\_\_\_\_

This change was communicated to the members by: (Circle One):  
Bulletin – E-Mail – Mail – Newspaper – Radio – Telephone – Other (Specify) \_\_\_\_\_.

Sincerely and Fraternaly,

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name – Printed)

District Deputy Grand High Priest,  
Capitular District No. \_\_\_\_\_.

\_\_\_\_\_  
(Date Approved)

Sincerely and Fraternaly,

\_\_\_\_\_  
Grand High Priest)

\_\_\_\_\_  
(Date Approved)



**GRAND CHAPTER ROYAL ARCH MASONS IN VIRGINIA**

Rt. Ex. (DDGHP Name), DDGHP #XX  
(DDGHP's Address)  
City, VA 24xxx  
Telephone No. (XXX) XXX-XXXX  
Email and RSVP: youremail@you.com

TO: Grand Chapter Officers (or DDGHP, or Past Grand High Priests, etc.)  
FROM: Rt. Ex. (DDGHP name), Capitular District #XX  
RE: Official Visit of Most Excellent William Randall Owens, Grand High Priest  
DATE OF VISIT: Month XX, 2025  
LOCATION: Your Chapter RAC #XX (Name of Masonic Temple), Address/Location

Dear Most Excellent, (or appropriate title)

You and your lady are cordially invited to be our guests at this special occasion to welcome the Grand High Priest, Grand Chapter Royal Arch Masons in Virginia, Most Excellent James Paul Nunn to our district.

Social will be at 6:00 PM  
Dinner will be at 6:30 PM

Cost: \$XX.XX per person (Grand Chapter Officers & DDGHP Complimentary)  
Tiled meeting will begin at 7:30 PM

Overnight accommodations:  
Hotel Name, Address, City, State, Zip Telephone: (XXX) XXX-XXXX

Most Excellent James and I look forward to seeing you and request that you respond to our invitation on or before Month XX, 2025 if you plan to attend the dinner.

If you have any questions or special needs, please let me know.

Sincerely & Fraternaly,  
(DDGHP Name)  
District Deputy Grand High Priest  
XX<sup>st</sup> Capitular District

Enclosure: Directions (Please include descriptive directions to location and parking.)

## ***Reception Procedures for the Official Visit to the District by the Most Excellent Grand High Priest***

- I. **Selection of “Officers” to sit in the East:**
  - A. Opening of Chapter:
    - Most Excellent - High Priest of “Host” Chapter of District
    - King – High Priest of a District Chapter
    - Scribe – High Priest of a District Chapter
    - If High Priests are not present to sit in the East, then use next “Highest Titled” Chapter Officer.
- II. **District Deputy Grand High Priest:**
  - A. Appoint a Committee to:
    - Present him at the Altar
    - Escort him to the East

**Note:** “High Priest” moves to King’s position.  
“King” moves to the side lines.  
“District Deputy Grand High Priest” assumes the East.
- III. **Committee (3) to Receive the “Most Excellent Grand High Priest”**
  - A. The Committee shall be composed of the following:
    - First: Past Grand High Priests (if present)
    - Second: Grand Chapter Officers (if present)
      - Beginning with the “Highest Titled” Officer
    - Third: Past District Deputy Grand High Priest’s (if present)
    - Fourth: Other Officers (beginning with the “Highest Titled.”)
- IV. **Receive the Most Excellent Grand High Priest**

**Note:** The “Scribe” moves to the side lines.
- V. **Introductions: Follow the Grand Chapter [Protocol for Introductions](#) to the letter**
- VI. **The “Most Excellent Grand High Priest” assumes the East, gives his remarks, and closes the Chapter**

## ***Protocol for Introductions***

**MOST IMPORTANT – Each Companion Should ONLY be introduced ONCE, at their Highest Office Held**

- I. **Present the Grand High Priest**
- II. **Present the following AT THEIR SEATS:**
  - A. All Who Have Not Served as High Priest, **Please Rise.**
  - B. All 50 Year Royal Arch Veterans, **Please Rise.**
  - C. All Past High Priests and Past District Deputy Grand High Priests, Who Have Not Attained a Higher Office or Hold Title in the Grand Chapter, **Please Rise.**
  - D. All District Lecturers, Assistant District Lecturers, District Almoners and District Educational Officers, **Please Rise.**
  - E. All Presiding Officers of Appendant or Associated Bodies, **Please Rise.**
  - F. All Grand Lodge Officers, **Please Rise.**
    - a. The Grand Master may wish to introduce them if present
- III. **Present the following AT THE ALTAR:**

***(See [Introduction Aid](#))***

- A. All Past Grand Masters.
- B. All Recipients of the Ish Sodi Award
- C. All Recipients of the John Dove Meritorious Service Award
- D. All Virginia and Visiting Presiding Grand Officers including:
  - a. The Grand Commander Knights Templar
  - b. The Sovereign Grand Inspector General of the Scottish Rite
- E. All High Priests.
- F. All Visiting District Deputy Grand High Priests
- G. All Past Grand High Priests
- H. All Grand Chapter Officers
- I. The Current Grand Master of Masons in Virginia

## ***Royal Arch Chapter Introduction Aid***

### **Committee Appointments – Presentations at the Altar**

#### **Grand High Priest**

Committee of THREE: \_\_\_\_\_, \_\_\_\_\_ &

A. All Past Grand Masters

Committee of TWO: \_\_\_\_\_ & \_\_\_\_\_.

B. All Recipients of the Ish Sodi Award

Committee of TWO: \_\_\_\_\_ & \_\_\_\_\_.

C. All Recipients of the John Dove Meritorious Service Award

Committee of TWO: \_\_\_\_\_ & \_\_\_\_\_.

D. All Virginia and Visiting Presiding Grand Officers

Committee of TWO: \_\_\_\_\_ & \_\_\_\_\_.

E. All High Priests

Committee of TWO: \_\_\_\_\_ & \_\_\_\_\_.

F. All Visiting District Deputy Grand High Priests

Committee of TWO: \_\_\_\_\_ & \_\_\_\_\_.

G. All Past Grand High Priests

Committee of TWO: \_\_\_\_\_ & \_\_\_\_\_.

H. All Grand Chapter Officers

Committee of TWO: \_\_\_\_\_ & \_\_\_\_\_.

I. The Current Grand Master of Masons in Virginia

Committee of TWO: \_\_\_\_\_ & \_\_\_\_\_.





***2025 Elected and Appointed Grand Chapter Officers,  
Living Past Grand High Priests, Widows***

## ***2025 Elected and Appointed Officers***

### **Grand High Priest**

Mt. Ex. James Paul Nunn and Lady Rebecca  
1710 Hollow Oak Court  
Blacksburg, VA 24060  
Phone: (540) 239-0224  
Email: jamespnunn@gmail.com

### **Grand King**

Rt. Ex. Kyle W. Strickland and Lady Amber  
PO Box 6802  
Chesapeake, VA 23323  
Phone: (757) 754-1671  
Email: kwsroyalarch@gmail.com

### **Grand Scribe**

Rt. Ex. Joel Thomas Bundy, MD and Lady Susan  
2245 Santa Fe Arch  
Virginia Beach, VA 23452  
Phone: (757) 636-1652  
Email: joel\_bundy@hotmail.com

### **Grand Treasurer**

Rt. Ex. Marion Jefferson Humphrey III and Lady Jennifer  
P. O. Box 458  
Chesterfield, VA 23832  
Phone: (804) 397-4867  
Email: marionhumphreysiii@gmail.com

### **Deputy Grand Treasurer**

Rt. Ex. Jack Thomas Moorman and Lady Carol  
9120 Quail Ridge Rd  
Chesterfield, VA 23832-7561  
Phone: (804)901-2279 (C)  
Email: jtmoorman66@gmail.com

### **Grand Secretary**

Rt. Ex. Wayne H. Anderson and Lady Vonnie  
3 Harris Road  
Portsmouth, VA 23702  
Phone: (757) 646-1438, (804) 222-9120 (O)  
Email: gsecgrac@comcast.net

### **Deputy Grand Secretary**

Rt. Ex. Raymond McCoy and Lady Robin  
P.O. Box 14397  
Norfolk, Virginia 23518-0397  
Phone: 757 477-6427  
Email: DepGrandSec@outlook.com

### **Grand Captain of the Host**

Rt. Ex. Thomas Lee Varner and Lady Diane Lea  
14302 Boydton Plank Road  
Dinwiddie, VA 23841-2554  
Phone: (804) 469-6257 (H), (804) 210-8757 (C)  
Email: tvarner536@aol.com

**Grand Principal Sojourner**

Rt. Ex. Peter Stuart Jensen  
14415 Glencrest Circle  
Centreville, VA 20120-4133  
Phone: (703) 989-3368 (H), (202) 877-9889  
(W)  
Email: pjensen@HL57.com

**Grand Royal Arch Captain**

Rt. Ex. Joseph Efrain Gadea and Lady  
Lourdes  
P.O. Box 4485  
Fort Eustis, VA 23604  
Phone: (757) 604-3917 (C)  
Email: jegadea@icloud.com

**Grand Master of the Third Veil**

Rt. Ex. Joey Shawn Martin and Lady Aimee  
277 Good Neighbors Road NE  
Check, VA 24072-3275  
Phone: (540) 892-6778 (C)  
Email: joeyatgreer@gmail.com

**Grand Master of the Second Veil**

Rt. Ex. J. Brandon Hale and Lady Megan  
P.O. Box 1154  
Lebanon, VA 24266-1154  
Phone: (276) 971-6095  
Email: hale.joseph.b@gmail.com

**Grand Master of the First Veil**

Rt. Ex. D. Cole David and Lady Kristin  
250 Patricia Lane  
Christiansburg, VA 24073  
Phone: (540) 922-2152  
Email: dcoledavid@gmail.com

**Consigliere to the GHP**

Rt. Ex. J. Brandon Hale and Lady Megan  
P.O. Box 1154  
Lebanon, VA 24266-1154  
Phone: (276) 971-6095  
Email: hale.joseph.b@gmail.com

**Grand Chaplain**

Rt. Ex. Joel K. Cagle and Lady Cora  
PO Box 331  
Bland, VA 24315-0331  
Phone: (276) 613-5005  
Email: jcagle@bland.org

**Associate Grand Chaplain**

Rt. Ex. Joe Pescador and Lady Margarita  
7568 Roaring Springs Rd  
Gloucester, VA 23061-4269  
Phone: (804) 413-9105  
Email: japescador@aol.com

**Grand Marshal**

Rt. Ex. David Ray Conner and Lady Vanya  
3004 Elm Tree Ct  
Virginia Beach, VA 23452-6796  
Phone: (757) 338-5366  
Email: dconner19@cox.net

**Associate Grand Marshal**

Rt. Ex. Herbert Griffin Turner, Jr.  
2810 Blithe Dr  
Chester, VA 23831-5107  
Phone: (804) 920-6986  
Email: wmc3807@gmail.com

**Grand Lecturer**

Rt. Ex. Randall Wayne Johnson and Lady  
Donna  
145 Wilson Dr  
Chesapeake, VA 23322-5219  
Phone: (757) 650-9358  
Email: darcoent@verizon.net

**Associate Grand Lecturer**

Mt. Ex. Russell Ghee Snodgrass and Lady  
Joanne  
494 Wyndham Hall Drive  
Fishersville, VA 22939-2026  
Phone: (540) 694-2026 (C)  
Email: ucheecreek@yahoo.com

**Grand Provost**

Rt. Ex. Raymon Walter Bacchus and Lady  
Amanda  
74 Rutherford Cir  
Potomac Falls, VA 20165-6220  
Phone: (703) 899-8590  
Email: rwbacchus@gmail.com

**Grand Almoner**

Rt. Ex. Craig Alan Cox and Lady Victoria  
155 Santa Monica Rd  
Bristol, VA 24201-1556  
Phone: (423) 956-7344  
Email: craigalancoxs@gmail.com

**Associate Grand Almoner**

Rt. Ex. Scott Richard Lambert and Lady  
Tracy  
43692 Partlow Rd  
Ashburn, VA 20147-4715  
Phone: (703) 030-4613  
Email: lambert694@gmail.com

**Grand Parliamentarian**

Mt. Ex. Meredith Craig Hutto and Lady  
Elaine  
616 Ravenwoods Drive  
Chesapeake, VA 23322-2754  
Phone: (757) 547-4713  
Email: mchutto@cox.net

**Associate Grand Parliamentarian**

Mt. Ex. Wayne Sawyer Flora and Lady Mary  
Ann  
500 Masonic Lane unit 125  
Henrico, VA 23223  
Phone: (757) 650 6721  
Email: wfgamerun@gmail.com

**Grand Tiler**

Rt. Ex. Roger Wayne Taylor and Lady Donna  
1641 Flammarion Dr  
Virginia Beach, VA 23454-6909  
Phone: (757) 478-5498  
Email: roger.w.taylor@cox.net

**Associate Grand Tiler**

Rt. Ex. Jonathan Alexander Giles  
145 Buckhead Rd Apt 108  
Lynchburg, VA 24502-2888  
Phone: (434) 841-2789  
Email: jonathangiles@me.com

**Grand Steward**

Rt. Ex. Edwin Earl Pruett and Lady Sandra  
314 Lee St  
Richlands, VA 24641-2428  
Phone: (276) 971-4506  
Email: edpruett@roadrunner.com

**Associate Grand Steward**

Rt. Ex. Ariel Ilano Alacantara  
441 Cronin Rd  
Virginia Beach, VA 23452-2424  
Phone: (757) 478-7667  
Email: aalcan2345@yahoo.com

**Grand Musician**

**Vacant**

**Grand Webmaster**

Rt. Ex. Emmett Moseley Pate, Jr.  
302 Sunflower Court  
Virginia Beach, VA 23454  
Phone: (757) 404-8594 (C)  
Email: emmett@epate.com

**Grand Photographer**

Rt. Ex. Joshua Payne  
6 east James Street  
Winchester, Virginia 22601  
Phone: (540) 327-5306  
Email: mr.joshua.payne@gmail.com

**Grand Secretary Emeritus**

Mt. Ex. Gordon Hector Sprigg, Jr. and Lady Sue  
500 Masonic Lane Unit 143  
Henrico, VA 23223-0058  
Phone: (804) 402-0335  
Email: gsprigg@verizon.net

**Deputy Grand Secretary Emeritus**

Rt. Ex. Jay L Cotner and Lady Ellen  
3031 Colonial Drive  
Charlottesville, VA 23911-0914  
Phone:  
Email: jaycotner@comcast.net

**Grand Physican**

Rt. Ex. James Earl Hammond, MD and Lady Shelby Dawn  
2106 Partridge Place  
Suffolk, VA 23433  
Phone: (757) 287-6177  
Email: amphibian1@yahoo.com

## ***Living Past Grand High Priests***

<b>Grand High Priest</b>	<b>Year</b>	<b>Theme</b>	<b>Lady</b>
William Randall Owens	2023-2024	Be the Light	Farry*
Hafford Lee Arritt, Jr.	2022-2023	Live By The Golden Rule	Donna
Mark Todd Pennypacker	2021-2022	Scripture, Tradition, Reason	Judy
Edmund Cohen	2020-2021	Devotion and Dedication	Gwen
Raymond Douglas Steele	2019-2020	Good Work-Square Work, the Foundation of America	Barbara
Floyd Byon Goodwin	2018-2019	Soaring to New Heights	Karen
Joe Gilbert Broce	2017-2018	Lead By Example	Deborah
Daniel Hufford Surface, Jr.	2016-2017	Friendship-Leadership	Cindy
Donald Leo McAndrews	2014-2015	God Is Our Guide	Suzanne
James Authur Fields, Jr.	2012-2013	Service-A Mason's Way	
Nelson Crane Trinkle, Sr.	2011-2012	Perform The Obligations	Karen
Danny Lee Bowman	2010-2011	United We Stand	Debbie
Charles Warren Wagner	2006-2007	Rebuilding The Temple	Kathryn
Wayne Sawyer Flora	2005-2006	Pass It On	Mary
Gordon Hector Sprigg, Jr.	2004-2005	Commitment To Mankind	
Philip Edgar Thiem	2003-2004	The Keystone of Freemasonry	Darlene
Russel Ghee Snodgrass	2001-2002	Holiness To The Lord	Joanne
Thomas Randolph Jones	1994-1995	Share The Spirit	Becky
Meredith Craig Hutto	1989-1990		Elaine

## ***Widows of Past Grand High Priests & Past Grand Officers***

Mrs. Joseph P. Barnes\*

---

Mrs. Jeffery Glen Burcham\*

---

Mrs. June Burton\*

---

Mrs. Brenda Cave\*

---

Mrs. Mary Ellen Chapman\*

---

Mrs. Susanne Coleman\*

---

Mrs. Arnold A. Dudley+

---

Mrs. Pat Eggleston\*

---

Mrs. Judy Friel+

---

Mrs. C. Frank Goodrich\*

---

Mrs. Bonnie Gurney\*

---

Mrs. Katherine (Kitty) Hughes\*

---

Mrs. Nancy Jordon\*

---

Mrs. Georgia Newhall\*

---

Mrs. Marcia Perry\*

---

Mrs. Bob Priode\*

---

Mrs. Retta Sheppard\*

---

Mrs. Susan Wettstone+

---

Mrs. Lynne Matthews Whitlock\*

---

Mrs. A. E. Wilkinson\*

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\*Widow of Past Grand High Priest

+Widow of Past Grand Officer



***District Deputy Grand High Priests***



**District No. 1**

Official Visit Date: 4/4/2025  
Rt. Ex. John Torston George Aakesson  
7312 Leesburg Pike, Springfield, Virginia, 22151  
Phone: (703) 256-4746  
Email: aakesson.john@gmail.com  
Responsible Chapter No. 14, 35, 77

**District No. 2**

Official Visit Date: 2/8/2025  
Rt. Ex. William Thomas Peterson  
2008 Ryegate Ct, Virginia Beach, Virginia, 23464  
Phone: (757) 237-5249  
Email: wtpeterson@aol.com  
Responsible Chapter No. 1, 82, 1607, 1753

**District No. 3**

Official Visit Date: 3/28/2025  
Rt. Ex. William Jack Spencer  
1824 Canterbury Road, Hampton, Virginia, 23666  
Phone: (757) 528-9899  
Email: financeunow@aol.com  
Responsible Chapter No. 59, 80

**District No. 4**

Official Visit Date: 6/7/2025  
Rt. Ex. James Willis Burton  
113 Treva Road, Sandston, Virginia, 23150  
Phone: (804) 357-7365  
Email: jameswburton70@gmail.com  
Responsible Chapter No. 3-9, 7, 89

**District No. 8**

Official Visit Date: 2/22/2025  
Rt. Ex. Stephen Scott Willis  
5044 Bruceton Road, Roanoke, Virginia, 24018  
Phone: (540)354-1819  
Email: swillis616@gmail.com  
Responsible Chapter No. 10, 22, 31

**District No. 9**

Official Visit Date: 9/20/2025  
Mt. Ex. William Arthur Crosscup, V  
P.O. Box 844, Riner, Virginia, 24149  
Phone: (540) 467-7406  
Email: william.crosscup@gmail.com  
Responsible Chapter No. 51, 70, 29

**District No. 10**

Official Visit Date: 9/19/2025  
Rt. Ex. Larry Curtis Huff  
125 Spring Valley Road, Bristol, Tennessee,  
37620  
Phone: (423) 383-7842  
Email: larrychuff@aol.com  
Responsible Chapter No. 50, 54

**District No. 11**

Official Visit Date: 7/26/2025  
Rt. Ex. Hobart Ross Bolling, Jr. ("Reuben")  
8921 Orby Cantrell Highway, Pound, Virginia,  
24279  
Phone: (276) 796-9130  
Email: reubenbolling@gmail.com  
Responsible Chapter No. 30, 34, 76

**District No. 12**

Official Visit Date: 7/25/2025  
Rt. Ex. Robert Corbin Ramey  
1275 T R Barrett Rd, North Tazewell, Virginia,  
24630  
Phone: (276) 970-3107  
Email: rramey@rameycars.com  
Responsible Chapter No. 26, 28

**District No. 14**

Official Visit Date: 6/28/2025  
Rt. Ex. Timothy Lester Thorman  
113 Park Drive, Buena Vista, Virginia, 24416  
Phone: (615) 627-7526  
Email: tthorman@hotmail.com  
Responsible Chapter No. 2, 24, 44

**District No. 15**

Official Visit Date: 8/30/2025  
Rt. Ex. Leslie Hamilton Flowers  
2521 John Jones Road, Winchester, Virginia,  
22602  
Phone: (540) 533-8985  
Email: mtnbear81@hotmail.com  
Responsible Chapter No. 4, 17, 21, 45

**District No. 17**

Official Visit Date: 4/4/2025  
Rt. Ex. Joseph Henry Martinez  
12920 Hunting Cove Place, Bristow, Virginia,  
20136  
Phone: (703) 340-5914  
Email: jmartinezafam@gmail.com  
Responsible Chapter No. 5, 25, 81, 88

**District No. 18**

Official Visit Date: TBD  
Rt. Ex. John Wyndol Ewers, Jr.  
254 Chestnut Grove Church Road, Appomattox,  
Virginia, 24522  
Phone: (434) 547 5806  
Email: johnwewers@gmail.com  
Responsible Chapter No. 47, 58, 64

**District No. 19**

Official Visit Date: 3/29/2025  
Rt. Ex. Shawn Dale Bryar  
300 Dundee Place, Fredericksburg, Virginia,  
22405  
Phone: (540) 735-7315  
Email: asbryar@verizon.net  
Responsible Chapter No. 23, 41

**District No. 20**

Official Visit Date: 9/6/2025  
Rt. Ex. Joseph Wesley Jeffries  
6321 Captain's Lane, Chincoteague Island,  
Virginia, 23336  
Phone: (757) 336-6315  
Email: jandpeg@verizon.net  
Responsible Chapter No. 75

**District No. 21**

Official Visit Date: 2/8/2025  
Rt. Ex. Robert Allen Allen  
5203 Cobble Hill Road, Portsmouth, Virginia,  
23703  
Phone: (757) 418-1966  
Email: ballen@tidewaterfleetsupply.com  
Responsible Chapter No. 11, 20, 72

## **Royal Arch Chapters**

### **District No. 1**

Mount Vernon, No. 14  
1430 West Braddock Road, Alexandria, Virginia  
Meeting Date/Time: 1st Tuesday – 7:30

### **District No. 1**

Arlington, No. 35  
3805 Lee Highway, Arlington, Virginia  
Meeting Date/Time: 2nd Wednesday – 7:30

### **District No. 1**

Annandale, No. 77  
7001 Backlick Road, Springfield, Virginia  
Meeting Date/Time: 2nd Monday – 7:30

### **District No. 2**

Norfolk United, No. 1  
7001 Granby St, Norfolk, Virginia  
Meeting Date/Time: 1st Monday – 7:30

### **District No. 2**

Great Bridge, No. 82  
6060 Providence Road, Virginia Beach, Virginia  
Meeting Date/Time: 4th Thursday – 7:30  
(Nov/Dec – 2nd Thurs)

### **District No. 2**

Princess Anne, No. 1807  
2849 Princess Anna Road, Virginia Beach, Virginia  
Meeting Date/Time: 3rd Tuesday – 7:30

### **District No. 2**

Virginia Research, No. 1753  
148 Mount Pleasant Road, Chesapeake, Virginia  
Meeting Date/Time: Quarterly 3rd Saturday  
(April, July, Sept, Dec)

### **District No. 3**

Urbanna, No. 59  
2126 King William Avenue, West Point, Virginia  
Meeting Date/Time: 1st Thursday – 7:00

### **District No. 3**

Warwick, No. 80  
65 Saunders Road, Newport News, Virginia  
Meeting Date/Time: 1st Wednesday – 7:00

### **District No. 4**

Richmond Washington No. 3-9, No. 0  
6787 Forest Hill Avenue, Richmond, Virginia  
Meeting Date/Time: 1st Thursday – 7:00

### **District No. 4**

Petersburg Union, No. 7  
115 South Sycamore Street, Petersburg, Virginia  
Meeting Date/Time: 4th Thursday – 7:30

### **District No. 4**

Mann Page, No. 89  
9001 Boulevard Road, Providence Forge, Virginia  
Meeting Date/Time: 3rd Wednesday – 7:00

### **District No. 8**

Lynchburg, No. 10  
425 Washington Street, Alta Vista, Virginia  
Meeting Date/Time: 4th Thursday – 7:30

### **District No. 8**

Murray, No. 22  
4131 Ranchcrest Dr, Roanoke, Virginia  
Meeting Date/Time: 3rd Thursday – 7:30

### **District No. 8**

D. C. Shanks, No. 31  
1220 Texas Street, Salem, Virginia  
Meeting Date/Time: 3rd Monday – 7:30

### **District No. 9**

Wythe, No. 51  
1079 West Main Street, Wytheville, Virginia  
Meeting Date/Time: 4th Monday – 7:30

### **District No. 9**

Taylor, No. 70  
710 College Street NW, Christiansburg, Virginia  
Meeting Date/Time: 2nd Tuesday – 7:30

**District No. 9**

Pearisburg, No. 29  
506 Church Street, Pearisburg, Virginia  
Meeting Date/Time: 3rd Tuesday – 7:30

**District No. 10**

E. H. Gill, No. 50  
14411 Black Hollow Road, Abingdon, Virginia  
Meeting Date/Time: 4th Thursday – 7:00  
(Nov/Dec – 3rd Wed)

**District No. 10**

Marion, No. 54  
112 Church Street, Marion, Virginia  
Meeting Date/Time: 3rd Thursday – 7:30

**District No. 11**

Craig, No. 30  
916 Park Avenue, Norton, Virginia  
Meeting Date/Time: 3rd Saturday – 10:00

**District No. 11**

Castlewood, No. 34  
Old Castlewood, Castlewood, Virginia  
Meeting Date/Time: 3rd Tuesday – 7:30

**District No. 11**

Barrett, No. 76  
Corner of Main and Hager St, Castlewood,  
Virginia  
Meeting Date/Time: 4th Thursday – 7:30

**District No. 12**

O'Keeffe, No. 26  
120 West Main Street, Tazewell, Virginia  
Meeting Date/Time: 2nd Monday – 7:30

**District No. 12**

W. G. Bottimore, No. 28  
564 Virginia Avenue, Bluefield, Virginia  
Meeting Date/Time: 4th Tuesday – 7:00

**District No. 14**

Waynesboro Union, No. 2  
1600 West Main Street, Waynesboro, Virginia  
Meeting Date/Time: 1st Thursday – 7:00

**District No. 14**

Alleghany, No. 24  
725 Commercial Avenue, Clifton Forge, Virginia  
Meeting Date/Time: 4th Thursday – 7:00

**District No. 14**

Rockbridge, No. 44  
103 West Nelson Street, Lexington, Virginia  
Meeting Date/Time: 3rd Monday – 7:00

**District No. 15**

Luray, No. 4  
10 East Main Street, Warrenton, Virginia  
Meeting Date/Time: 2nd Wednesday – 7:30

**District No. 15**

Shenandoah, No. 17  
Corner of Main and Center Sts, Edinburg,  
Virginia  
Meeting Date/Time: 3rd Tuesday – 7:30

**District No. 15**

John Dove, No. 21  
118 Loudoun St, Winchester, Virginia  
Meeting Date/Time: 2nd Thursday – 7:30

**District No. 15**

Hiram, No. 45  
438 Skyline Vista Drive, Front Royal, Virginia  
Meeting Date/Time: 1st Tuesday – 7:00

**District No. 17**

Warren, No. 5  
386 Stuyvesant Street, Warrenton, Virginia  
Meeting Date/Time: 1st Tuesday – 7:00

**District No. 17**

Fauquier, No. 25  
10503 Oak Place, Fairfax, Virginia  
Meeting Date/Time: 1st Wednesday – 7:00

**District No. 17**

Manassas, No. 81  
9810 Cockrell Road, Manassas, Virginia  
Meeting Date/Time: 2nd Thursday – 7:00

**District No. 17**

Potomac, No. 88  
43881 Waxpool Road, Ashburn, Virginia  
Meeting Date/Time: 4th Monday – 7:30

**District No. 18**

Orange, No. 47  
5488 Governor Barbour Road, Barboursville,  
Virginia  
Meeting Date/Time: 1st Tuesday – 7:00

**District No. 18**

Keystone, No. 58  
Corner of 5th and Main Streets, Charlottesville,  
Virginia  
Meeting Date/Time: 4th Tuesday – 7:00

**District No. 18**

Arvonias No. 64, No. 64  
Main Street, Dilwyn, Virginia  
Meeting Date/Time: 3rd Tuesday – 7:00

**District No. 19**

Fredericksburg No. 23, No. 23  
803 Princess Anne Street, Fredericksburg,  
Virginia  
Meeting Date/Time: 3rd Tuesday – 7:30

**District No. 19**

Westmoreland No. 41, No. 41  
70 Great House Road, Kinsale, Virginia  
Meeting Date/Time: 1st Tuesday – 7:00

**District No. 20**

Chincoteague No. 75, No. 75  
5292 Woodland Drive, Chincoteague, Virginia  
Meeting Date/Time: 1st Thursday – 7:00

**District No. 21**

Mount Horeb No. 11, No. 11  
509 George Washington Hwy, Chesapeake,  
Virginia  
Meeting Date/Time: 3rd Wednesday – 7:00

**District No. 21**

Mount Nebo No. 20, No. 20  
247 Main Street, Suffolk, Virginia  
Meeting Date/Time: 2nd Monday – 7:00

**District No. 21**

Cradock No. 72, No. 72  
509 George Washington Hwy, Chesapeake,  
Virginia  
Meeting Date/Time: 4th Tuesday – 7:00



***Grand Chapter Royal Arch Masons in Virginia  
Award Winners***

## ***John Dove Meritorious Service Award***

<b>Title</b>	<b>Name</b>	<b>Chapter</b>	<b>No</b>	<b>Year</b>	<b>Lady</b>
Rt. Ex.	George Raymond Bierman	Annandale	77	2002	Mary
Rt. Ex.	Jay L Cotner	Keystone	58	2003	Ellen
Mt. Ex.	James Arthur Fields, Jr.	Waynesboro Union	2	2005	Helen
Rt. Ex.	Stephen Keith Cook	O'Keeffe	26	2005	
Mt. Ex.	Donald Leo McAndrews	Manassas	81	2006	Suzanne
Rt. Ex.	Randall Wayne Johnson	Great Bridge	82	2007	Donna
Rt. Ex.	Edmund Cohen	Loudoun	55	2008	Gwen
Rt. Ex.	James Arthur Phillips	Urbanna	59	2009	Kathy
Rt. Ex.	Charles Avis Via	Keystone	58	2012	
Mt. Ex.	Russel Ghee Snodgrass	Keystone	58	2013	Joanne
Rt. Ex.	Danny Wayne Bentley	Castlewood	34	2013	
Rt. Ex.	John Warren Bullach, Jr.	Arlington	35	2013	
Mt. Ex.	Wayne Sawyer Flora	Princess Anne	1607	2014	Mary Ann
Rt. Ex.	Rhey Maurice Soloman	Loudoun	55	2014	Penny
Mt. Ex.	Gordon Hector Sprigg Jr	Mann Page	89	2016	
Rt. Ex.	Frederick Russell Dixon	Norfolk United	1	2016	Elizabeth
Rt. Ex.	Thomas Lee Varner, Jr.	Petersburg Union	7	2017	Diane Lea
Mt. Ex.	Meredith Craig Hutto	Kecoughtan	42	2017	Elaine
Mt. Ex.	Floyd Byron Goodwin	Mount Nebo	20	2018	
Mt. Ex.	Danny Lee Bowman	O'Keeffe	26	2018	Debbie
Rt. Ex.	James Horatio Pate	Norfolk United	1	2019	Judy
Mt. Ex.	Daniel Hufford Surface, Jr	Marion	54	2020	Cindy
Rt. Ex.	Cameron C. Caffee	DC Shanks	31	2020	Mollie
Rt. Ex.	Wayne Howard Anderson	Mt. Horeb	11	2021	Vonnie
Mt. Ex.	Mark Todd Pennypacker, Sr.	John Dove	21	2021	Judy
Rt. Ex.	William Dean Robinson	Castlewood	34	2021	Connie

<b>Title</b>	<b>Name</b>	<b>Chapter</b>	<b>No</b>	<b>Year</b>	<b>Lady</b>
Rt. Ex.	Harry Wesley Hammack	Hiram	45	2022	
Rt. Ex.	John Chelsey Lundin, Jr	Richmond- Washington	3-9	2022	
Rt. Ex.	Joseph Wesley Jeffries	Chincoteague	75	2023	
Rt. Ex.	Joseph Brandon Hale	Marion	54	2023	Megan



## Ish Sodi Award

<b>Title</b>	<b>Name</b>	<b>Chapter</b>	<b>No</b>	<b>Year</b>	<b>Lady</b>
Rt. Ex.	Danny Wayne Bentley	Castlewood	34	2007	
Rt. Ex.	William Thornton Lee, Jr.	Orange	47	2007	
Rt. Ex.	James Barry Bartley	Loudoun	55	2007	Margaret
Mt. Ex.	Russel Ghee Snodgrass	Keystone	58	2007	Joanne
Rt. Ex.	Anthony Joseph LaCava	Warren	5	2011	Yvonne
Rt. Ex.	Bruce Allen Richardson	O'Keefe	26	2011	Sue
Mt. Ex.	Gordon Hector Sprigg, Jr.	Washington	9	2012	
Rt. Ex.	Christopher Mark Rembold	Lynchburg	10	2012	
Rt. Ex.	Henry Godfrey Sharber, III	Petersburg Union	7	2013	Donna
Rt. Ex.	Tony Michael Parks	Wythe	51	2013	
Rt. Ex.	William Randall Owens	O'Keefe	26	2014	Fairy
Rt. Ex.	John Richard Rawls	Warwick	80	2014	Johanna
Rt. Ex.	Christopher Swihart	Manassas	81	2015	Tammy
Rt. Ex.	Mark Stephen Chapman	Keystone	58	2015	Susan
Mt. Ex.	Nelson Crane Trinkle, Sr.	Washington	9	2016	Karen
Rt. Ex.	Hafford Lee Arritt, Jr.	Murray	22	2016	Donna
Rt. Ex.	Danilo Baldoz Diego	Norfolk United	1	2017	Lynn
Rt. Ex.	William Richard Fuzia	WG Bottimore	28	2017	Marsha
Rt. Ex.	Paul William Lockhart	Warren	5	2018	Mari
Mt. Ex.	Joe Gilbert Broce	Taylor	70	2019	Debbie
Rt. Ex.	Jason Curtis Trenary	John Dove	21	2020	Traci Lee
Rt. Ex.	Michael Thomas Huff	Fauquier	25	2020	Chelsea
Rt. Ex.	Dennis Mark Haas	Hiram	45	2020	Laura
Rt. Ex.	Peter Stuart Jensen	Fauquier	25	2021	
Rt. Ex.	Raymon Walter Bacchus	Potomac	88	2021	Amanda
Rt. Ex.	Roger Wayne Taylor	Princess Anne	1607	2022	Donna

<b>Title</b>	<b>Name</b>	<b>Chapter</b>	<b>No</b>	<b>Year</b>	<b>Lady</b>
Rt. Ex.	Matthew Scott Bourelle	John Dove	21	2022	
Rt. Ex.	Joseph Brandon Hale	Marion	54	2022	Megan
Mt. Ex.	Raymond D. Steele	John Dove	21	2023	Barbara
Rt. Ex.	Alan K. Spear	Shenandoah	17	2023	
Rt. Ex.	Larry J. Lloyd	Orange	47	2023	
Rt. Ex.	Edwin E. Pruett	O'Keefe	26	2023	

## *Grand Line Bowl Winners*

<b>Title</b>	<b>Name</b>	<b>District</b>	<b>Year</b>
Rt. Ex.	Joe G. Dodson, Jr.	11	1965
Rt. Ex.	Paul D. Kent	3	1966
Rt. Ex.	Raymond H. Clyburn	2	1967
Rt. Ex.	W. Joseph White	2	1968
Rt. Ex.	Joseph P. Barnes	3	1969
Rt. Ex.	Thomas L. Zirkle	4	1970
Rt. Ex.	Omar White	3	1971
Rt. Ex.	Ishmael Franklin	21	1972
Rt. Ex.	Carl R. Delgrange	12	1973
Rt. Ex.	Billy Copeland	22	1974
Rt. Ex.	Frank E. Alderman	2	1975
Mt. Ex.	James W. Smith	1	1976
Rt. Ex.	Clyde G. Burcher	3	1977
Rt. Ex.	William E. Donald	22	1978
Rt. Ex.	Bernard B. Belote, Jr.	2	1979
Mt. Ex.	Stewart W. Miner	1	1980
Mt. Ex.	Philip E. Thiem	2	1981
Rt. Ex.	H. Hugh Green	2	1982
Rt. Ex.	Donald M. Van Houten	17	1983
Mt. Ex.	Edward R. Burton, Jr.	4	1984
Rt. Ex.	Benton W. Wicks	15	1985
Rt. Ex.	Samuel G. Hughes	19	1986
Rt. Ex.	William S. Pennington, Jr.		1987
Rt. Ex.	Lester H. McElroy	22	1988
Mt. Ex.	Edwin C. Whitlock	21	1989
Rt. Ex.	Joseph G. Dotson	11	1990

<b>Title</b>	<b>Name</b>	<b>District</b>	<b>Year</b>
Rt. Ex.	Edwin S. Becker	1	1991
Rt. Ex.	Lynn R. Smith	2	1992
Rt. Ex.	John P. Derickman, III	2	1993
Rt. Ex.	George R. Bierman	1	1994
Rt. Ex.	Wallace P. Benesch	1	1995
Rt. Ex.	William F. Copenhaver	16	1996
Rt. Ex.	James T. Banton, Sr.	1	1997
Rt. Ex.	William T. Lunsford	2	1998
Rt. Ex.	Leroy T. Coleman	21	1999
Rt. Ex.	George F. Black, Jr.	3	2000
Rt. Ex.	James Barry Bartley	17	2001
Rt. Ex.	Edwin P. Elliott	17	2002
Rt. Ex.	Donald Waite	4	2003
Rt. Ex.	Paul Cook	12	2004
Rt. Ex.	Leo Barker	4	2005
Rt. Ex.	Frederick S. Koziol	9	2006
Rt. Ex.	Frederick C. Vaughn, Sr.	14	2007
Rt. Ex.	W. Wayne Ratliff	8	2008
Rt. Ex.	Roger E. Duncan	9	2009
Rt. Ex.	E. Stephen Smith	8	2010
Rt. Ex.	Anthony Joseph LaCava	17	2011
Rt. Ex.	David C. McAndrews	17	2012
Rt. Ex.	Jason Webber Lotz	1	2013
Rt. Ex.	Edward Allen Wade	17	2014
Rt. Ex.	Dennis Mark Haas	15	2015
Rt. Ex.	Paul William Lockhart	17	2016
Rt. Ex.	Peter Stuart Jensen	17	2017
Rt. Ex.	Danilo Baldoz Diego	2	2018

<b>Title</b>	<b>Name</b>	<b>District</b>	<b>Year</b>
Rt. Ex.	Joseph Brandon Hale	10	2019
Rt. Ex.	Herbert Turner	4	2020
Rt. Ex.	Kevin Paul Walek	15	2021
Rt. Ex.	David Ray Conner	2	2022
Rt. Ex.	John B. Kendrick	11	2023
Rt. Ex.	One of you	99	2024

## ***2024-2025 Grand High Priest Itinerary***

The Grand High Priest's Calendar can be accessed at [Grand High Priest's Calendar 2025](#)