

Grand Chapter Committee on Chapter Services

The Grand Chapter Committee on Chapter Services is established to support and assist the Grand Chapter Royal Arch Masons in Virginia to provide mentoring and “in Chapter” service to Chapters which request help in developing a viable plan for Chapter growth.

Membership: The Committee shall be composed of a Chairman, and not less than three (3) nor more than five (5) members and one member from each Capitular District.

Duties: The Committee will serve as the Grand Chapter’s repository of Chapter operations “best practices” (programs, activities, and procedures that result in exceptional Chapter operations) and share such practices with all Chapters. It shall also assist in evaluating and making recommendations to the Grand High Priest on all requests to charter new Chapters and close or consolidate existing Chapters.

Planning and Reports:

A 5-Year Chapter Service Action Plan, formulated by the Committee, is to be submitted to the Grand High Priest for his approval. The Plan will identify issues, shape plans to resolve problems, and detail a list of action items to be accomplished over a five year period. The Plan will be updated annually and submitted for Grand High Priest for approval each year. After receiving approval, it will be implemented and later included in the Committee’s report to the Grand Annual Convocation.

First Year Objectives:

- Form, organize and develop its “stand-up” plan.
- Identify the criteria to assess if a Chapter is in distress, better understand the reasons the Chapter has not been able to address its problems, and develop a program to help the Chapter to overcome its challenges.
- Recruit and train six regional Service Teams, consisting of a Committee member and 2-3 Brethren who can provide assistance to Chapters within the areas of the Committee’s responsibilities.
- Establish a “Help Desk” to serve as a central point of contact for Chapter requests for help and assistance.
- Post all of its Chapter service resources as “downloadable resources.”
- Prepare and deliver to the Grand High Priest a 5-year plan.
- Recruit and train additional Service teams, so one is available for each region and ideally that a team member is available within approximately 50 miles of each Chapter.
- Develop the capability to provide assistance to every Chapter that requests it within four weeks.

Grand Chapter Committee on Membership

The Grand Chapter Committee on Membership is established to assist with the development and implementation of a Membership Program to promote the attraction of new Companions and assure the retention of existing Companions.

The purpose of the Committee is to encourage membership growth and retention. The Committee members are available to assist Chapters to facilitate opportunities for Blue Lodge Masons to learn more about the Royal Arch, thereby attracting new Companions and to retain those who are already members of our Chapters.

Membership: The Committee is composed of a Chairman, and not less than three (3) nor more than five (5) members and one member from each Capitular District

Duties: Committee shall offer assistance to the Craft by:

- Using existing programs and identifying and recommending new programs to the Grand High Priest to promote mentoring and membership growth.
- Assisting Chapters to implement membership, mentoring, and membership retention programs.
- Conducting conferences, to include presentations and workshops, which foster membership development, mentoring, and retention, when requested.
- Working closely with the DDGHPs, District Membership Coordinators, DEOs and LEOs to conduct Membership Workshops in each Capitular District.
- Working with the Committee on Education to develop, publish, and distribute materials on membership, mentoring, and retention.
- Working with the Chapters and the Keystone Publications Board to encourage publication of membership program oriented articles.